

CHAPTER 20 OCCUPATIONAL SAFETY AND HEALTH PROGRAM

2000 APPLICABILITY

2000.1 These rules shall apply to all agencies.

2001 RESPONSIBILITY

2001.1 The head of each agency shall be responsible for complying with the Act and this Chapter.

2001.2 The Department of Employment Services shall be responsible for the administration of the District government's Occupational Safety and Health Program.

2002 ACCIDENT REPORTING AND RECORD KEEPING

2002.1 The Office of Occupational Safety and Health (hereinafter referred to as "Office") shall investigate and take prompt action in all accidents involving fatalities, serious injuries or expensive property damage, estimated at one thousand dollars (\$1,000) or over.

2002.2 Each agency shall record all accidents and injuries which occur on the job.

2002.3 Each agency shall record and report all accidents involving fatalities, serious injuries or expensive property damage, estimated at one thousand dollars (\$1,000) or over. All accidents shall be verbally reported to the Office immediately.

2002.4 A written report on a form prescribed by the Office shall be submitted within three (3) business days of each occurrence.

2002.5 Each agency shall submit the following safety progress reports to the office not later than the fifth (5th) day of each month:

- (a) Summary of injuries report;
- (b) Employee Safety Performance reports; and
- (c) Motor Vehicle Fleet Safety Performance report.

2002 ACCIDENT REPORT AND RECORD KEEPING

2002.6 Each agency shall submit an annual report to the Office on prescribed forms not later than January 15th, of each year.

2003 SAFETY STANDARDS AND INSPECTION REQUIREMENTS

2003.1 Each agency shall be subject to safety standards and inspection requirements prescribed by the Office in compliance with the following standards and codes:

- (a) D.C. Fire Code; Provided, that nothing in this subsection shall be construed as affecting the responsibility of the Fire Chief to enforce the D.C. Fire Code;
- (b) D.C. Building Code (D.C. Law 2-18); D.C. Electrical Code (D.C. Law 2-19); and the D.C. Plumbing Code (DCMR Title 13);
- (c) Construction Safety and Health Regulations; and
- (d) General Industry Safety and Health Regulations, promulgated under §§6 and 8(g) of the Occupational Safety and Health Act of 1970 (84 Stat. 1590).

2004 SAFETY TRAINING

2004.1 The agency shall comply with safety training requirements as prescribed by the Department of Employment Services.

2005 FIRE SAFETY

2005.1 Each agency shall comply with the following fire safety program requirements:

- (a) Development of fire evacuation plans for all city owned and leased facilities;
- (b) Appointment and training of appropriate staff for fire evacuation programs;
- (c) Posting of fire evacuation plan diagrams at appropriate locations;
- (d) Conducting annual fire safety training; and
- (e) Conducting bimonthly fire safety inspections.

2006 MOTOR VEHICLE SAFETY

- 2006.1 Each agency shall be responsible for the maintenance of a motor vehicle safety program which will include the following:
- (a) Driver identification cards;
 - (b) Physical examinations;
 - (c) Driver training, including annual refresher and remedial courses; and
 - (d) A preventive maintenance program to ensure that vehicles are in safe condition.

2007 SAFETY AWARDS REQUIREMENTS

- 2007.1 Each agency head shall ensure that employees who qualify for special recognition with regard to the matters covered in this chapter are either granted, or recommended for appropriate incentive awards.
- 2007.2 Each agency or office within an agency that qualifies for special recognition with regard to the safety program shall be appropriately recognized.

2008 COMPLIANCE

- 2008.1 The Department of Employment Services shall have the authority to do the following:
- (a) To ensure compliance with the law, and these rules; and
 - (b) To initiate necessary corrective action through appropriate audits and inspections.

2009 PROTECTION OF EMPLOYEE RIGHTS

- 2009.1 Employees have a right, to the maximum extent possible, to a safe and healthful working environment.
- 2009.2 Any employee in exercising this right may, without fear of reprisal, report an unsafe or unhealthful working condition or practice which may lead to a subsequent investigation.

2099 DEFINITIONS

2099.1 When used in this Chapter, the following terms shall have the meaning ascribed:

Act - Title 20, D.C. Government Comprehensive Merit Personnel Act of 1978 (D.C. Law 2-139).

Agency - any District of Columbia Government agency and instrumentality thereof.

Office - the Office of Occupational Safety and Health, D.C. Department of Employment Services.